

Annual Review UG Summary 2021-22

The College Academic Policy Partner (CAPP) has reviewed the UG/PG Staff Student Forum (SFF) reports, UG external examiner reports, and UG statistical data for the College of XXX and summarised common themes and good practice.

Heads of Education (with support from Heads of Quality) should review the issues raised and complete the action table in Part B identifying appropriate SMART action(s) to address the issues raised.

Further details and guidance on the Annual Review Process for 2021-22 can be found on the [Microsoft Teams Annual Review Site](#).

Part A: For Completion by College Academic Policy Partner

<u>Summary of Issues Arising from Annual Review Inputs (UG): School of XXX</u>			
Issue Number	Annual Review Input	Comment/Issue	CAPP Recommendation <i>(including whether it is a recurring issue for the School)</i>
1	Choose an item.		
2	Choose an item.		
3	Choose an item.		
4	Choose an item.		
5	Choose an item.		

Part B: For Completion by Head of Education and/or Head of Quality

N.B the issue numbers below should correlate with the issue number identified in Part A. Heads of Education/Heads of Quality are free to add additional rows at the end (continuing the numbering) identifying actions arising from their own review of the 2021-22 annual review inputs, or to add any actions that are carried forward from the annual review of 2020-21 (relating to external examiner reports, Staff Student Forums, Annual Review Data on Tableau), which were recorded in the 2021 School Education Plan.

Annual Review Action Table 2021-22 (UG): School of XXX					
Issue Number	SMART Action (Specific)	Issue it will address (Relevant)	Role responsible (Specific)	Planned evaluation (Measurable)	Deadline (Time-bound) (Achievable)
1					
2					
3					
4					
5					

Part C: For Completion by College Academic Policy Partners

Examples of good practice

N.B. Heads of Education/Heads of Quality are free to add additional rows at the end identifying items of good practice arising from their own review of the annual review inputs.

Annual Review input	Applicable programmes	Brief details of positive trend
Choose an item.		
Choose an item.		
Choose an item.		
Choose an item.		