University of Birmingham

Annual Review of Taught Programmes and Student Academic Experience 2022-23

*This is the form for the Annual Review of Taught Programmes for programmes which were delivered in 2022-23. Further details and guidance on the Annual Review Process for 2022-23 can be found on the* [*Microsoft Teams Annual Review Site*](https://teams.microsoft.com/l/team/19%3a2d9e152296f94e40bd2ddf6456ed6637%40thread.tacv2/conversations?groupId=e556c1ad-d8c7-4acd-938e-728d6c697560&tenantId=b024cacf-dede-4241-a15c-3c97d553e9f3)*. Schools should contact their CAPP for any queries regarding the annual review process:* [*https://intranet.birmingham.ac.uk/as/registry/policy/contact/capps.aspx*](https://intranet.birmingham.ac.uk/as/registry/policy/contact/capps.aspx)*. Schools should consider the points raised in the CAPP Annual Review Summaries (which will summarise issues arising from external examiner reports, annual review tableau data and Staff Student Forums) when completing this form, and ensure they are included where necessary / appropriate.*

|  |  |
| --- | --- |
| **School:** |  |
| 1. **Evaluation of 2022-23**   *Looking back, are there any points to note about how undergraduate and postgraduate programmes ran in 2022-23?*   * *Please comment on any major issues and successes (you may wish to include, for example, reference to the performance of new programmes, any recruitment issues).* * *Please provide a brief evaluation of the progress of last year’s annual review actions.* * ***Where applicable, key points regarding provision in Dubai should also be noted.***   *[Word limit: 150-500 words]* | |
|  | |

**Part A: Commentary and Context (For completion by Heads of Education, with support from Heads of Quality).   
N.B Schools are free to use bullet points, or continuous prose, when completing Part A.**

|  |
| --- |
| 1. **Key Priorities for 2023-24**   *Looking forward to the coming year, what are the School’s key priorities with regard to its undergraduate and postgraduate programmes for 2023-24?*  *[Word limit: 150-500 words.]* |
|  |

|  |
| --- |
| 1. **Student Data, Diversity and Inclusivity**   *What are the key points arising from the School’s undergraduate data, particularly with regard to the* [*OfS baselines for student outcomes indicators*](https://www.officeforstudents.org.uk/media/490d884f-03aa-49cf-907d-011149309983/condition_b3_baselines.pdf) *(condition B3):*   * *student continuation and completion;* * *degree outcomes, including differential outcomes for students with different characteristics;* * *and graduate employment and, in particular, progression to professional jobs and postgraduate study*   *[Word limit:150-500 words.]* |
|  |

|  |
| --- |
| 1. **Key themes arising from Student and External feedback**   *What are the key themes that have arisen from:*   * *Student feedback, including SELT and Staff Student Forums (not including NSS)* * *External Examiners* * *Professional, Statutory and Regulatory Bodies*   *[Word limit: 150-400 words.]* |
|  |

|  |
| --- |
| 1. **Additional Commentary on Postgraduate Programmes (For completion in December 2023)**   *Please use this section to add any additional commentary related to PGT provision following release of PGT annual review inputs during the autumn term, including any issues regarding the School’s postgraduate data and any issues arising from PTES [Word limit: 150- 400 words]* |
|  |

**Part B: Actions (For completion by Heads of Education, with support from Heads of Quality)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Actions for the School**  *This section should include the actions arising from Part A above, as well as actions in response to the issues raised in the CAPP Annual Review Summary.*   * *Actions should be meaningful objectives that are Specific, Measurable, Achievable, Relevant and Time-bound. If actions have been carried over from the previous year, this should be clearly indicated.* * *Actions should be limited to significant, core actions for the School. Any long-term actions should be broken down into constituent elements to fit within the annual timescale. Minor issues (e.g., those pertaining to one or two modules) need not be included.* * ***Schools should be mindful of the number of actions*** *so that all actions are achievable within the timeframe. Actions should be listed in priority order and include the actions to address any identified awarding/progression gaps.* * *The action table should be updated in December 2023 if necessary to include any additional actions arising from the release of the postgraduate annual review inputs and the PGT CAPP Annual Review Summary.* | | | | | | | | |
| Action No. | Report Section | Applicable Programmes | SMART Action  (**S**pecific) | Issue it will address  (**R**elevant) | Role(s) responsible  (**S**pecific) | Planned evaluation  (**M**easurable) | Deadline  (**T**ime-bound)  (**A**chievable) | Progress update (for report at CEC and UQAC) |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |

**Part C: Good Practice ((For completion by Heads of Education, with support from Heads of Quality)**

|  |  |
| --- | --- |
| **Good Practice Worthy of Dissemination**  *Please identify below any items of good practice arising from the School’s review of its programmes that would be worthy of dissemination to other Schools/Colleges. Where necessary, Schools should update the table in December 2023 following release of the PGT annual review inputs and the PGT CAPP Annual Review Summary.* | |
| Applicable Programmes | Brief details of good practice/positive trend |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Head of Quality Confirmation**

|  |  |
| --- | --- |
| I confirm that programme leaders have had oversight of completed module review forms; student survey results; and data for their programmes and that any significant actions have been included in the action table, where appropriate. | Head of Quality Name: |
|  |
| If not, please outline the action that is being taken: | |

**School/College Approval**

|  |  |
| --- | --- |
| Date of Head of School approval: |  |
| Date of DoE approval: |  |