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| SENATE REVIEW: SCHOOL RESPONSE FORM |

* **The School is required to respond to the student’s Senate Review submission. The response to the Senate Review should only be concerned with the conduct of the Academic Appeal, or the presentation of new evidence that was not available for a good reason at the time of the initial appeal.**
* **Please be aware that a copy of this form and any additional documentation will be sent to the student.**

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| Section One: General Information |

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| Name |  |
| ID Number |  |
| School or Department |  |
| Programme |  |

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| Section Two: School Response |

Does the school support the student’s Senate Review?

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| Yes | No |

Please give the rationale for the School’s response. Please ensure that the response directly relates to all grounds that the student has appealed on. If you are able to provide any relevant supporting evidence, please ensure this is included with the response.

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| Section Three: Proposed Remedy |

If the School **supports** the appeal please clearly give details of the proposed remedy.

1. Please confirm the following:

* Date(s) of submission/resubmission/examination period
* You should confirm exactly what the student is to undertake e.g. module title(s), Banner code(s), type of assessment (e.g. whole module/exam only/assignment only etc.)
* Is this a sit (marks not capped) or a re-sit (marks are capped) or a repeat (specify whether marks will/will not be capped)

It is important that this information is accurate to ensure that all parties are clear about the precise nature of what the student is expected to do.

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1. Would you expect the student to return as an internal or external student?

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| --- | --- |
| Internal | External |

1. Should the marks be capped at the pass mark?

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| --- | --- |
| Yes | No |

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| Section Four: Signatory |

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| Completed by: |  | Date: |  |