

Guidance for Boards of Examiners: Summary for Students

The Guidance for Boards of Examiners is a series of documents provided to support staff who are running Boards of Examiners meetings and processing marks, progression and award decisions in the summer 2025.

The guidance also contains information about how progression and award decisions have been taken this year. The expectation is that both graduating and continuing students will be considered under standard regulations (section 7 of University regulations and the Code of Practice on Taught Programme and Module Assessment and Feedback) It is however recognised that there will be a small number of students where, due to a long and/or complex academic history it may be more appropriate to consider them under one of the emergency frameworks, namely the 2022/23 UG Graduating Cohort Arrangements, the 2021/22 Assessment Framework, the 2020/21 Fair Assessment and Fair Outcomes Policy, or the 2019/20 Emergency Framework for Assessment and Progression.

Students are welcome to access the full guidance, although the following sections are most direct relevance:

- o Section 2: Information about the role of Boards of Examiners and their responsibility for oversight and confirmation of marks, progress decisions and awards. Information about the role of the external examiner in scrutinising and endorsing the outcomes of assessment process, confirming results and progress decisions. This includes endorsement of all degree classifications, following a review of each student's mark distribution at the Board of Examiners meeting. The aim is to ensure that the University is maintaining academic standards and that students have been treated fairly.

- o Section 3: Information about how degree classifications have been calculated. Degree Classifications are calculated in a University system (BIRMS) based on the rules outlined in the standard University Regulations, or, where individual students have been considered under one of the emergency frameworks this is outlined in Appendix G.